



INSTITUTE OF FORMATION AND RELIGIOUS STUDIES
 122 N. Domingo Avenue corner St. John St., Cubao, Quezon City, Philippines
 Tel.: 721-99-32 Telefax: 724-71-73 Email: ifrs1963.edu@gmail.com
 Website: www.ifrs.com.ph

Passport-
Size Photo

APPLICATION FOR ADMISSION

STUDENT NUMBER:			
OFFICIAL or CIVIL NAME	Surname	Given/First Name	Middle Name
NATIONALITY:			
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
CIVIL STATUS	<input type="checkbox"/> Single	<input type="checkbox"/> Married	<input type="checkbox"/> Widower <input type="checkbox"/> Widow
CONTACT INFORMATION			
Tel.No:	Mobile No.:	email address:	
PHILIPPINE ADDRESS			
HOME COUNTRY ADDRESS			
NAME OF CONGREGATION			INITIAL
STAGE OF FORMATION		CURRENT ASSIGNMENT	
NAME OF FORMATOR		SENDING INSTITUTION	
NAME OF SUPERIOR/COMMUNITY LEADER		ADDRESS	
CURRENT DIOCESE		ADDRESS	
<u>FOR INTERNATIONAL STUDENTS ONLY</u>			
PASSPORT NUMBER:		PLACE OF ISSUANCE:	
DATE OF ISSUANCE:		VALID UNTIL:	
VISA STATUS: <input type="checkbox"/> Student (9F) <input type="checkbox"/> Missionary (9G) <input type="checkbox"/> Others (please specify) _____			
ENROLLMENT STATUS:		YEAR LEVEL:	
<input type="checkbox"/> NEW STUDENT		<input type="checkbox"/> First Year	
<input type="checkbox"/> TRANSFEREE		<input type="checkbox"/> Second Year	
<input type="checkbox"/> CROSS-ENROLLEE		<input type="checkbox"/> Third Year	
<input type="checkbox"/> RETURNEE FROM LEAVE OF ABSENCE		<input type="checkbox"/> Fourth Year	
COURSE:			
MASTER OF ARTS IN RELIGIOUS STUDIES		BACHELOR OF ARTS IN RELIGIOUS STUDIES	
<input type="checkbox"/> Major in Theology		<input type="checkbox"/> Regular (4 Years)	
<input type="checkbox"/> Major in Scriptures		<input type="checkbox"/> Scholar (3 Years)	
<input type="checkbox"/> Major in Women and Religion		<input type="checkbox"/> Bridge Program	
<input type="checkbox"/> Thesis		<input type="checkbox"/> Certificate Program in Religious Studies	
<input type="checkbox"/> Non-Thesis		<input type="checkbox"/> Credit Student	
<input type="checkbox"/> Credit Student		<input type="checkbox"/> Audit Student (On-going Formation; Renewal)	
<input type="checkbox"/> Audit Student (On-going Formation; Renewal)			
<i>Please see continuation at the back.</i>			

Classification of Students –Bachelor of Arts in Religious Studies

Regular Students (Four-Year Program)

Students enrolled for a full four-year academic program or degree program.
Students without Bachelor's Degree prior to their enrollment in IFRS.
For Diploma with Official Transcript of Records
For graduation
Has to comply with the admission requirements

Bridge Students (Major subjects)

Students who already obtained a Bachelor's Degree not in Religious Studies or
Theology prior to their enrollment in IFRS.
Students taking major subjects only.
For Diploma with Official Transcript of Records
For graduation
Has to comply with the admission requirements

Certificate Students (One-Year Program)

Students whose intention is to study for one year.
Students taking twenty-four units or more within one year.
For Certificate with Official Transcript of Records but with no graduation
remarks
For recognition only.
Has to comply with the admission requirements.

Credit Students (no program)

Students taking academic subjects with grades.
No particular program followed.
With grades only; no certificate.
Students will be issued with Official Transcript of Records but with no
graduation remarks.
Has to comply with the admission requirements.

Audit Students (renewal; on-going formation; crash course student)

Students taking academic subjects.
No particular program followed.
Students will not be given grades or units will not be credited.
Will be given Certificate of Appreciation for Attendance.
Admission requirements:
Filipino Students: Photocopy of Birth Certificate
Foreign Students: Photocopy of Passport

Classification of Students –Master of Arts in Religious Studies

Bridge Students (BARS Major subjects)

Students who obtained a Bachelor's Degree in other Academic Program
(Other Major).
Students taking BARS major subjects for completion of MA admission
requirements.
Has to comply with the admission requirements

Professional Program Students

Students taking the Non-thesis Program.
Students who already obtained a Bachelor's Degree in Religious Studies.
For Diploma with Official Transcript of Records
For graduation
Has to comply with the admission requirements

Academic Program Students

Students taking the Thesis Program.
Students who already obtained a Bachelor's Degree in Religious Studies.
For Diploma with Official Transcript of Records
For graduation
Has to comply with the admission requirements

Credit Students (no program)

Students taking academic subjects with grades.
No particular program followed.
With grades only; no certificate.
Students will be issued with Official Transcript of Records but with no
graduation remarks.
Has to comply with the admission requirements.

Audit Students (renewal; on-going formation; crash course student)

Students taking academic subjects.
No particular program followed.
Students will not be given grades or units will not be credited.
Will be given Certificate of Appreciation for Attendance.
Admission requirements:
Filipino Students: Photocopy of Birth Certificate
Foreign Students: Photocopy of Passport

NOTE: No certificate students for MA

IFRS Policy on Shifting of Program

Students who desire to shift/change their program (i.e. from audit to credit; certificate to four-year program; credit to four-year program) shall have to submit a letter addressed to the Dean with copy furnished to the Registrar.

Shifting/Changing of program is subject to the approval of the Dean.

Courses taken in the original program shall not be credited.

I accept to oblige with the Policy on Shifting of Program upon my admission to the Institute of Formation and Religious Studies.

Signature over Printed Name/Date



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PERSONAL DATA SHEET

STUDENT NUMBER: _____				
OFFICIAL or CIVIL NAME		Surname	Given/First Name	Middle Name
Place of Birth:	Father's Name:		Religious Name:	
Date of Birth:	Mother's Name:			
NATIONALITY: _____				
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female		
CIVIL STATUS	<input type="checkbox"/> Single	<input type="checkbox"/> Married	<input type="checkbox"/> Widower	<input type="checkbox"/> Widow
CONTACT INFORMATION				
Tel.No:	Mobile No.:	email address:		
PHILIPPINE ADDRESS				
HOME COUNTRY ADDRESS				
NAME OF CONGREGATION				INITIAL
STAGE OF FORMATION		CURRENT ASSIGNMENT		
NAME OF FORMATOR		SENDING INSTITUTION		
NAME OF SUPERIOR/COMMUNITY LEADER		ADDRESS		
CURRENT DIOCESE		ADDRESS		
FOR INTERNATIONAL STUDENTS ONLY				
PASSPORT NUMBER: _____		PLACE OF ISSUANCE: _____		
DATE OF ISSUANCE: _____		VALID UNTIL: _____		
VISA STATUS:		<input type="checkbox"/> Student (9F) <input type="checkbox"/> Missionary (9G) <input type="checkbox"/> Others (please specify)		
PERSON TO NOTIFY IN CASE OF EMERGENCY				
NAME: _____		RELATIONSHIP: _____		
CONTACT NUMBER: _____		ADDRESS: _____		
EDUCATIONAL BACKGROUND				
	Name of School	School Year	Year Level	Degree
High School/Secondary				
College				
Graduate (MA/Ph.D.)				
IMPORTANT NOTICE				
<p>In compliance with the requirements of the Data Privacy Act, we would like to secure your consent on the general use and sharing of information obtained from you in the course of your transaction/s with Commission on Higher Education and Bureau of Immigration. These data, which include your personal or sensitive personal information, may be collected, processed, stored, updated, or disclosed by Institute of Formation and Religious Studies (i) for legitimate purposes; (ii) to implement transactions which you request, allow, or authorize; (iii) to comply with the institute's internal policies and its reporting obligations to governmental authorities under applicable laws.</p> <p>Your consent will allow the institute to process, collect, use, store, or disclose your information to governmental authorities and to third parties, as may be necessary.</p> <p>Your information may continue to be collected, stored, processed and/or shared for five (5) years from the last enrollment in the institute or until the expiration of the retention limits set by applicable law, whichever comes later.</p> <p>Your consent will allow the institute to process your current and future transactions more efficiently, with less inconvenience on your part.</p> <p>I am authorizing and giving my consent to the Institute of Formation and Religious Studies to collect, store, share and process my information as required by RA 10173 and other applicable laws and regulations.</p>				
_____ Signature over Printed Name/Date				